

# Hastings Drumline Attendance Policy

In order for an absence or tardy to be excused, it must be submitted in writing to a staff member **prior** to rehearsal/performance. This needs to be done as soon as possible once the conflict is known. If this is not done, the absence or tardy will not be excused unless an emergency situation arises. Attendance will always be taken at the beginning of all rehearsals/performances. If a member is tardy for any unexcused reason, that counts the same as an unexcused absence.

- 1) Everyone will be given one unexcused absence for free.
- 2) The second unexcused absence may result in a call to a parent/guardian.
- 3) The third unexcused absence may result in a parent meeting and is grounds for corrective action, which may include termination of membership.

Being on time for rehearsal means one must be ready to begin rehearsal with instrument out and set up in place at the scheduled beginning of rehearsal, not just in the room. Please plan on arriving early to ensure being ready on time. Same thing applies at the end of rehearsal. The staff will do our best to end rehearsal on time, but this does not include time to put things away and clean up the rehearsal space. Plan a few minutes after rehearsal to get everything put away.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Parent Signature